



H.H. Sheikha Dr. Souad M. Al Sabah and H.E. Sheikh Mubarak A. M. Al Sabah along with Australian Ambassador H.E. Warren Hauck.

## G.M.'s Message

Welcome to the 35th issue of AREC's quarterly newsletter, the best source to keep in touch with the news of AREC's family. We would like to welcome our new staff members on board and thank all for your efforts and commitment. Hope you enjoy this edition, and as always, we welcome your feedback, suggestions to improve the design and content or queries on any aspect of the newsletter.

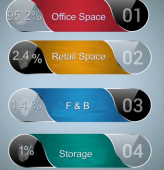
Wishing you a happy reading

Thank you and best regards

**Rawaf I. Bourisli**  
General Manager



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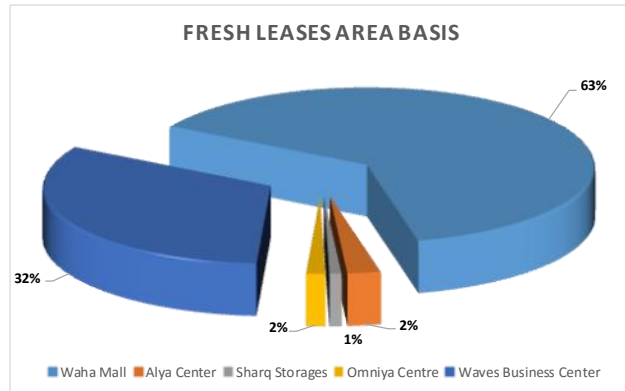
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## Operational News 1<sup>st</sup> Quarter of 2018

By: Joe Weberhofer, Operations & Marketing Manager

During the 1st Quarter of 2018, the most active property in terms of fresh leases from an area basis was Waha Mall, representing the lion share at 63%, followed by Waves Business Center at 32%, which together represented 9% of all fresh leases.



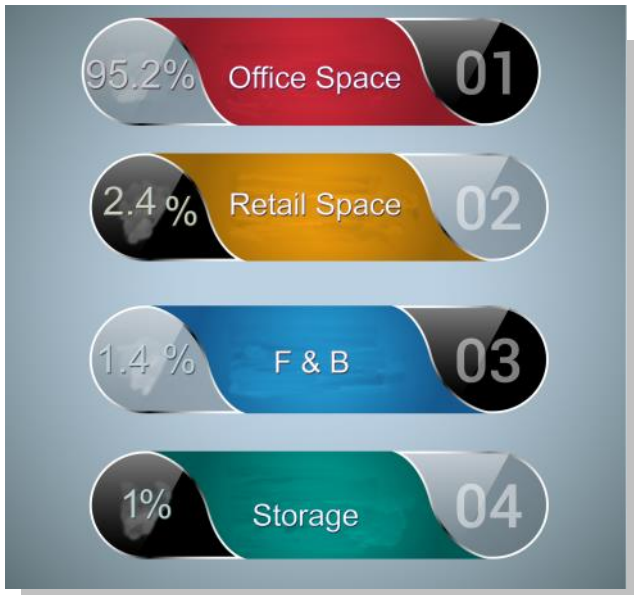
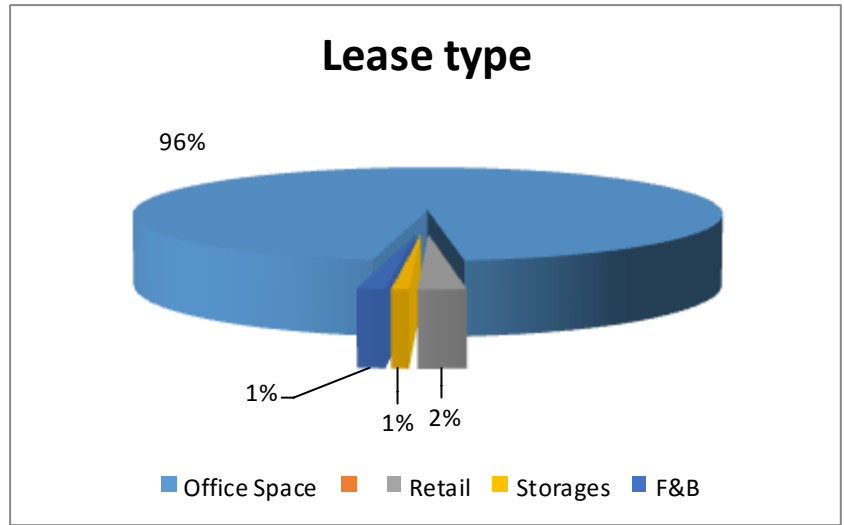
Property	Percentage
Waha Mall	63 %
Waves Business Center	32..3 %
Alya Center	2.4 %
Omniya Centre	1.4 %
Sharq Storages	1 %







From an Area (m2) basis	Percentage
Type of lease	%
Office Space	95.2 %
F&B	1.4 %
Retail space	2.4 %
Storages	1 %



From a Leasing Type perspective, the most active sector was the Office Space segment, representing 95% of all fresh leases, from an area point of view.





## Farewell to Australian Ambassador

H.H. Sheikh Dr. Souad M. Al Sabah and H.E. Sheikh Mubarak A. M. Al Sabah hosted a farewell for Australian Ambassador H.E. Warren Hauck.







## Action Drilling / Sun Drilling Rig No. 15 has won the "Best Rig of the Year 2017-2018"



رئيس فريق عمل الحفر التطويري وإصلاح الآبار (5) دجيل الحفري

الألياف ببعضها ميكانيكية، وهي عملية تعتمد على العصر البشري لإتمامها، وسرعة التحكم بفاعلية الانفجار إذ يتم إغلافه في حال حدوث ضغط من داخل الحفرة إلى خارجها. ويتم تعديل هذه الموانع بحسب تغير ضغط الحفرة وعنفها، كما أن الالتزام بمعايير الصحة والسلامة والبيئة وتحليل أكبر عدد ممكن من ساعات العمل الآمنة هي أيضاً من المقاييس التي تؤخذ في الحسبان، وهذه جميعها كان برج حفر SD-15 متفوقاً فيها لهذا العام.

والزمن المستغرق في الحفر يعتمد على نوع وعمق ولكل البئر إذا ما كانت عميقة أو سطحية، ويتعامل الفريق مع الآبار السطحية التي أيضاً تختلف بأصنافها وأشكالها، إذ قد تكون أفقية الشكل أو بزاوية، أو ذا حنايا (S-SHAPE) أو (T-SHAPE)، بما يؤثر على

المشرفين على البرج.

## مقاييس الفوز للقب

وذكر الحفري أن المقاييس التي وضعها لاختيار أفضل برج حفر للعام هي أقل زمن مستغرق في أداء الأنشطة غير المتعلقة بالإنتاج، وأعلى كفاءة أثناء العمليات المتعلقة بالحفر، على سبيل المثال السرعة الآمنة في عملية إنزال مثاقب الحفر إلى عمق الحفرة ووصل

## مبادرة إطلاقها رئيس فريق عمل الحفر التطويري وإصلاح الآبار (5) دجيل الحفري وتقام للجنة الثالثة على التوالي



كثافة البرج الحفري

البئر بزيادة وزن سائل الحفر، فيشكل ضغطاً معاكساً يقلل الضغط الناتج من البئر، وبذلك يتم التحكم به، وإن لم يتم إطلاق البئر في الوقت المناسب عند ملاحظة ارتفاع ضغطها، فإن هذا قد يؤدي إلى دخول سوائل الطبقات من المواد الهيدروكربونية إلى الحفرة ومن ثم على البئر بإغلافها بإحكام باستخدام صمامات الانفجار ومن ثم بدء عملية تسمى بقتل

الآبواب العالق باستخدام أساليب مختلفة، وإن لم ينجح الإغلاق، يتم إطلاق الحفرة من أعلى الآبواب العالق وإعادة فتحها من اتجاه آخر عن طريق التوجيه الجيولوجي.

ومن التحديات الأخرى التي تواجه عملية الحفر هو التعامل مع المجهول، فقد يحدث بأن يكون ضغط البئر مرتفعاً، فتتم السيطرة على البئر بإغلافها بإحكام باستخدام صمامات الانفجار ومن ثم بدء عملية تسمى بقتل

## خطوات الحفر

البئر هي عبارة عن ثقب عميق في باطن الأرض تم حفره ليصل إلى الطبقة الحاملة للنفط أو الغاز بغرض الحصول عليهم، ويتم تجهيز البئر بوسائل معينة للتحكم فيها والسيطرة عليها خلال الإنتاج أو إغلاقها، ولعمل هذا يتطلب أجهزة حفر بخصائص معينة كالتالي:

1. رفع وتنزيل عمود الحفر
2. توليد دوران حتى يتمكن مثاقب الحفر من ثقب الصخور.
3. ضخ سائل الحفر "الفلقة Mud" لرفع ناتج الحفر من الفاع إلى السطح.
4. إنتاج النفط الذي يتم بشكل طبيعي بسبب الضغط الطبيعي للبئر أو عن طريق الرفع الاصطناعي، إذ تحتاج بعض الآبار إلى تحفيز الإنتاج.

طبيعة مهنة الحفر أكد الحفري أن مهنة الحفر تعتبر ثاني أخطر المهن في العالم، إذ يقف عامل الحفر في الخطوط الأمامية معرضاً حياته للخطر بالإصابة أو حتى الموت في بعض الأحيان، ما يجعل هذه المهنة غريبة في الدقة والتعقيد وتتطلب الكثير من المهارة والمهنية والتأهب الدائم والالتزام بمعايير الصحة والسلامة والبيئة لتجنب أي حادث أو إصابة. وانطلاقاً من هذا الواقع، أطلق الحفري مبادرة "أفضل برج حفر للعام" منذ ثلاث سنوات لتحفيز وتشجيع العاملين والمقاولين على بذل قصارى جهدهم وأفضل ما لديهم لتحقيق أكبر عدد من ساعات العمل الآمنة وإتمام عمليات الحفر بأقل تكلفة ووقت وجهد ممكن، لا سيما أن عدد الموظفين في الفريق يقارب ألف موظف ما بين عاملين بالشركة ومقاولين، وتحت إشراف الفريق يوجد 13 برج حفر حالياً في مختلف مناطق الكويت ما بين حفر وإصلاح، إذ يحتاج كل برج حفر إلى 70 موظفاً كحد أدنى لتشغيله في النوبتين، ويحرص الفريق على سلامة العاملين كافة من مأكلاً ومشرباً وحالتهم الصحية وإياقتهم البدنية ومواصلاتهم، بالإضافة إلى توعية وتصارح الدخول لكل موظف إلى الحقل وتوقيع الفواتير المتعلقة بتكاليف أعمال الحفر لكافة الأبراج.

وفيما الفريق بتطبيق احتفالية تكريم العاملين على برج الحفر SD-15 بحضور مدير مجموعة الحفر التطويري (2) علي الصالح، تم فيها تكريم كافة العاملين الذين يصل عددهم إلى 150 في بعض الأحيان، في احتفالية تعتبر عربون شكر للجهود الموصولة والمتشارفة بين أعضاء الفريق عاملي الحفر والمقاييس التي تؤخذ في الاعتبار لتحديد البرج الفائز بلقب أفضل برج حفر، وذلك بفضل عمال الحفر والمهندسين

في هذا القطاع. وتخلل الاحتفالية عرض تقديمي يبين أن الفريق فاق الأهداف الموسومة له للعام المالي، وذلك بحفر تسع آبار بدلاً من سبع، فيما بلغت نسبة الزمن المستغرق للأنشطة غير المتعلقة بالإنتاج Non Productive Time NPT في العالم الماضي 7.5 بالمئة، بينما قلت هذه النسبة خلال العام الحالي إلى 5 بالمئة للبرج الفائز، وذلك بفضل عمال الحفر والمهندسين



تجمعاً فريق عمل الحفر التطويري وإصلاح الآبار (5) للجنة الثالثة

## SD-15 أفضل برج حفر لعام 2017-2018

تتميز شركة نفط الكويت في القطاع النفطي كونها الشركة الوحيدة التي تقدم خدمات الاستكشاف والإنتاج معيلاً، ولها إلمامها بتمتلك الخبرة اللازمة في أعمال حفر المكافئ النفطية، وهي تضمن دائماً للقطر وتحسين أعمالها لتحتوا المراكز القادية محلياً وإقليمياً وعالمياً. ويعتبر العصر البشري العامل الأساسي في هذا التألق والنجاح، ويتضح ذلك جلياً في المبادرة التي أقدم عليها فريق عمل الحفر التطويري وإصلاح الآبار (5) ضمن مجموعة الحفر التطويري (2) منذ ثلاث سنوات تحت عنوان "أفضل برج حفر للعام". رئيس الفريق دجيل الحفري هو الذي أطلق المبادرة، لذا توجهنا إليه وأجرينا معه لقاءً للتعرف أكثر على هذه المبادرة التنافسية التي تجري كل عام داخل الفريق المسؤول عن 13 برج حفر، ولتعرف أيضاً على خطوات عمليات الحفر والمقاييس التي تؤخذ في الاعتبار لتحديد البرج الفائز بلقب أفضل برج حفر، والذي فاز بأحدث نسخة للجنة الثالثة العالمية (2017 - 2018)، برج حفر SD-15 في منطقة شمال الكويت.



مدير مجموعة الحفر والتطوير (2) علي الصالح يكرم فريق عمل الحفر

وهذا النجاح لا يكتمل إلا بتعاون المقاول المعني وهو شركة Sun Drilling في هذه الحالة، إذ يتمثل دوره في مهارته وسرعته في عملية إنزال عمود الحفر ورفع (Tripping) من الحفرة ومن ثم عملية التغليف أو التطين، كما أنه المسؤول عن تغيير أحجام موانع الانفجار، وسرعة نقل برج الحفر من بئر إلى أخرى، ويتأخر بعض المقاولين في نقل برج الحفر لنسب عدة كعدم وجود وسيلة نقل لديهم، أو لنقص في الخبرة الكافية لإتمام نقل برج الحفر في أسرع وقت ممكن، أو لأن مهارات العمالة ليست بالشكل المطلوب، كما أن برنامج الصيانة لدى المقاول يؤثر بشكل كبير على أدائه، وهذا بالتأكيد يستدعي توفير العمالة اللازمة والماهرة لأداء هذه العملية بأقل تكلفة وجهد وزمن.

محتوى برنامج الحفر وعند الشروع بحفر الآبار، يتم الاستعداد لتنفيذ برامج الحفر "PDDP" المعتمدة بالتعاون مع إدارة الحفر التطويري وإدارات

بال"فلقة". ويعمل فريق عمل الحفر التطويري وإصلاح الآبار (5) على تحديد أعماق ومراميل الحفر لضمان سلامة عملية الحفر وتجنب علقان الآبواب، وهي مشكلة شائعة أثناء الحفر يعود سببها إلى وجود الشوائب والصخور الناتجة عن عملية الحفر أو السرعة الزائدة لدوران الحفر، أو بسبب عدم استخدام الوزن الأمثل للفلقة، أو قد يعلق الآبواب لأسباب ميكانيكية بسبب شكل بعض الآبار التي قد تكون مائلة في بعض الأحيان، فهذه العوامل كافة يجب مراعاتها لتجنب التعقيدات في عملية الحفر وتحقيق لقب أفضل برج حفر.

## يشرف الفريق على 13 برج حفر حالياً في مختلف مناطق الكويت، ويحتاج كل برج حفر إلى 70 موظفاً لتشغيله في النوبتين

عدد أيام الحفر التي تتراوح من 25 يوماً إلى 70 يوماً. ومن المقاييس التي توضع في الاعتبار لاختيار أفضل برج حفر للعام، هي الإبقاء على العمالة الأساسية لدى المقاول وعدم تغييرها، أو نقلها إلى مواقع عمل أخرى، وما ينتج عن ذلك من تركيز في العمل ورفع معدل الإنتاجية. دور الشركة وتعاون مشركي وتلعب الشركة الدور الأساسي في هذا الإنجاز، وذلك من خلال تقديم التوصيات والتوجيهات اللازمة للمقاول الذي بدوره يقوم بمهمة التنفيذ، إذ تتعاون الفرق المعنية بالشركة على بعض المهام الأولية والأساسية للوصول إلى نتائج مثمرة، بدءاً من تصميم البئر وتحديد عمق آبارها والتغلب، إلى إعداد برنامج الحفر المعني به فريق عمل عمليات الحفر، حيث يحتوي هذا البرنامج على تفاصيل دقيقة تتعلق بتصميم البئر، وتصميم التغليف، واختيار رأس الحفر، وأوزان ونوع ومكونات سوائل الحفر أو ما يعرف





## KOC—Best Rig of the Year 2017– 2018

Action Drilling / Sun Driling Rig No. 15 has won the “Best Rig of the Year 2017-2018 Award” on 15<sup>th</sup> March 2018 at the KOC Achievement Awards ceremony held in KOC - area. KOC “**RIG OF THE YEAR**” awards recognize the best organizations and individuals that have successfully deployed programs, strategies, processes, systems, and tools that have achieved measurable results.

**Eng. Rawaf I. Bourisli**, said: “This is an honor for our company, which validates our approach and the hard work of rig division personnel, demonstrating our strengthened competitive capabilities and position as best Rig of the year for Development Drilling & WO Team V for year 2017-2018.” “Successful Development drilling once again highlight the KOC confidence and establish Action Drilling / Sun Driling as the leader in this region,”



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## Opening of Novotel Melbourne South Wharf



Action Hotels plc, the leading owner, developer and asset manager of branded three and fourstar hotels in the Middle East and Australia, is delighted to announce the opening of Novotel Melbourne South Wharf hotel, ahead of schedule.

The hotel is owned by Action Hotels is built on a long-term, 92-year lease plot of land held by Action Hotels and operated under AccorHotels' 4-star Novotel brand.

Situated in Melbourne's newly re-developed Conference & Exhibition Centre

The hotel is complemented with direct access to the Melbourne Convention & Exhibition Centre (MCEC), the Southern Hemisphere's largest meeting space it is perfectly located to service both business and leisure travellers with quality affordable accommodation.

On arrival to the hotel, guests are welcomed to the elevated hotel reception level with lobby lounge and café dining. The shimmering gold hotel tower spans 26 levels and boasts 347 accommodation rooms and suites.

All rooms and suites feature modern and thoughtfully designed bathrooms with walk-in showers and back-lit mirrors.

Hotel guests enjoy access to a 24 hour fitness center with the latest cardio and weight training equipment

on offer

The Melbourne Convention and Exhibition Centre is the largest convention centre in the southern hemisphere and currently accommodates over 5,500 delegates, hosting over 1,030 events and attracting more than 680,000 attendees, with 220 events already confirmed for the new expansion space, commencing mid-2018.

Centrally positioned, the hotel will also benefit from its proximity to the growing Docklands precinct, Etihad Stadium, Melbourne Central Business District and Melbourne South Wharf, a highly sought-after leisure destination.

**H.E. Sheikh Mubarak A.M. Al Sabah, Founder and Chairman of Action Hotels,** commented:

"The Novotel Melbourne South Wharf, Action's fourth hotel in Australia, is testament to Action Hotels vision and our strong portfolio in Australia.

We are proud to add this hotel and this opening marks a key milestone in our relationship with Accor Hotels.

The advance bookings demonstrate the attractiveness of its location, the services offered, and will be integral to the success of the new Conference and Exhibition Centre.

This new property signals a step change at Action Hotels and brings our total operating hotels to fourteen.

We remain committed to growing our portfolio as we explore new hotel opportunities on both a freehold and leasehold basis.

**Eng. Rawaf I. Bourisli, Development Director of Action Hotels,** commented:

The doors are open at Melbourne's newest hotel –Novotel Melbourne South Wharf – both a bold architectural statement and vote of confidence in the Victorian capital's tourism, meetings and events industry.

"This hotel's development, along with the MCEC expansion project, represents one of the largest and most significant infrastructure investments into Melbourne's tourism and convention industry, relatively narrow form and panel-by-panel application of its distinctive golden façade has kept Melbournians guessing for months.

Novotel Melbourne South Wharf is the fourth hotel development between Accor Hotels and owners, Action Hotels Group, to open in Australia.

Following the new build ibis Styles Brisbane Elizabeth Street (2016), ibis Melbourne Glen Waverley (2007) and acquisition of ibis Budget Melbourne Airport (2015). Globally the two groups are partners in 10 operating hotels.

"Our location also brings together unrivalled access to modern conferencing and events facilities, with the energy and atmosphere of a dynamic, city-fringe precinct rich in history."







It's easy to get bogged down with the daily grind of work, but it's important to stay positive when you're on the clock. Even if your boss isn't the type to pat you on the back, there are ways to keep from being bummed out every morning when your alarm goes off. These easy tips will help you stay positive at work.

### **1. Keep learning.**

Just because you're not in school anymore and you have a job, you don't have to stop learning. On-the-job education is the best way to build up your resume. Learn as much as you can from every work experience you have, from presenting during a meeting to giving a tour of your workplace to outsiders. If you don't have a chance to learn from new things, ask your coworkers or bosses if you can accompany them when they do their duties, and learn about what they do.

### **2. Teach others what you know.**

You want to accompany others when they do their jobs, so offer that opportunity to your coworkers. Instead of helping them out only when they ask, offer to teach them what you know so they won't have to call you all of the time. It might feel good to be needed (talk about job security!), but when you have your own list of tasks to do, being called to help someone else can be inconvenient. You know what they say: "Give a man a fish and you feed him for a day; teach him how to fish and you have fed him for a lifetime."

### **3. Give yourself a break.**

You're on the clock for eight hours a day, and you're expected to work that entire time, but you can't really do that. Trying to work nonstop means you're wearing yourself out, and each subsequent task you do will get a little sloppier as you lose focus and motivation. Take a short break every hour or two. Step away from your desk and stretch, get some fresh air. You might spend five to fifteen minutes not working, but you'll feel so refreshed by the time you come back to your office that you'll be ready to get to work immediately.

### **4. Leave work at work.**

It's important to have time to yourself, your family, and your hobbies. If you work for eight hours, clock out, and then come home to do more work, you're not going to be excited to go back to work the next day. Make a rule where you have to leave your work at the office. If you don't complete a task while you're clocked in, make it a priority for the next morning, but leave it at work. It's hard not to even think about work while you're at home because it's such a large portion of your life, but give it a try. The more you put it out of your mind, the more rejuvenated you'll feel each morning when it's time to go back to the office.

### **5. Build relationships with coworkers.**

Your work environment will be more comfortable and fun if you're **friendly with your coworkers**. You don't have to know every detail of their personal lives, or even the names of their children, but having a good back and forth with coworkers, bosses, and associates will make your workplace more inviting. Having a friendly community at work will also make you feel more supported in your work duties, which can help cut stress levels.

### **6. Participate in after-work activities.**

When the clock strikes five, you're more than ready to go home, but don't let this attitude take over and leave you out of work events. If some of the crew are going out for dinner or drinks, tag along every once in awhile. This helps build a community in the workplace, and you'll feel more connected to your coworkers. After all, you might still be with work people, but you won't be at work, so you'll still feel like you're having time outside of the office for yourself.

### **7. Make your workplace nice.**

Whether you have an office, a cubicle, , or a desk in the middle of a crowded room, make your workplace nice! Check with your boss to see what kind of decorations are allowed, and then bring in some posters that motivate you, or family pictures that make you smile. Even something as small as bringing in your own coffee mug instead of using a Styrofoam cup can make your desk seem more homey. Sitting in an environment that looks nice and makes you feel good will do wonders for your motivation.





## **8. Volunteer to spearhead a project.**

Instead of waiting to be assigned a project and getting stuck with something you might not like, why not volunteer to take on a project? This way you'll have more control over your tasks and you'll look great to your bosses. They'll be thrilled that you've willingly taken on more work, and will be more likely to consider you for the best of future projects and maybe even promotions.

## **9. Concentrate on one thing at a time.**

You have a lot of things on your To Do list, but concentrating on one thing at a time will help you be more motivated and focused. If you stay on task until it's finished, you won't **lose time by multitasking** or changing course from one topic to another. By concentrating on one thing at a time, you also are more likely to complete more tasks fully, instead of doing bits and pieces of a bunch of different projects but not finishing any.

## **10. Set attainable goals.**

Instead of setting your sights on the moon, set attainable work goals. It's good to have dreams, but if you dream too big and don't make it, you might be discouraged when it comes to accomplishing other goals. If you set attainable goals and meet them, you'll be more inspired to set more goals you can reach.

## **11. Use your imagination.**

Don't restrict yourself to straightforward business practices – use your imagination! Take a creative approach to your projects and presentations, and brainstorm any task you're given

## **12. Don't beat yourself up over mistakes.**

If you make a mistake, whether it's a verbal slip-up in a meeting or a typo in an email, let it go. You can't beat yourself up over something like that, because everyone makes mistakes. Don't forget what you've done wrong, but learn from it and move on. Take comfort in the fact that people won't remember it for long, and use it to push yourself to do better next time, so instead of remembering your blunder, they'll remember your success!

## **13. Reward yourself for your accomplishments.**

Every time you finish a task, pat yourself on the back. When you finish a major project, treat yourself to dinner out or a new movie. It's just as important to reward yourself for your accomplishments as it is to not beat yourself up over mistakes. Marking something off your To Do list feels good enough as it is, but if you reward yourself, even with something small, you'll be proud of yourself and want to accomplish more.

## **14. Surround yourself with positive people.**

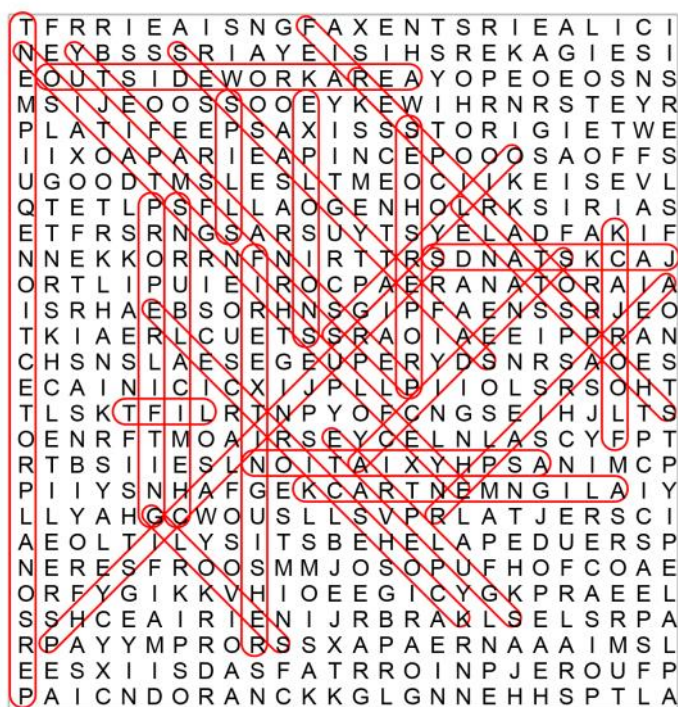
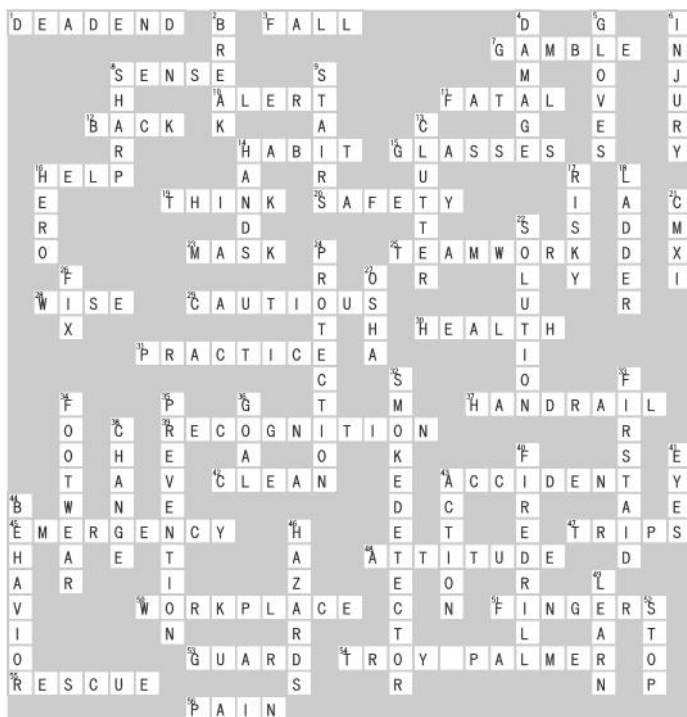
Stay away from coworkers who bring their negative energy into your life and your workspace. It might be difficult to avoid people if you work in close quarters with them, but you can at least make all of your interactions with them positive by keeping upbeat. Your positive attitude might help them change their tune!

## **15. Smile more.**

**Smile** when you greet your coworkers and clients. Smile when you walk down the hall. Smile even when you don't want to smile, and see how much it improves your days! Smiling even if you don't feel happy will make you feel better, and seeing a smile on your face will make others feel better, too!



## Answers of previous issue



## KCA Deutag

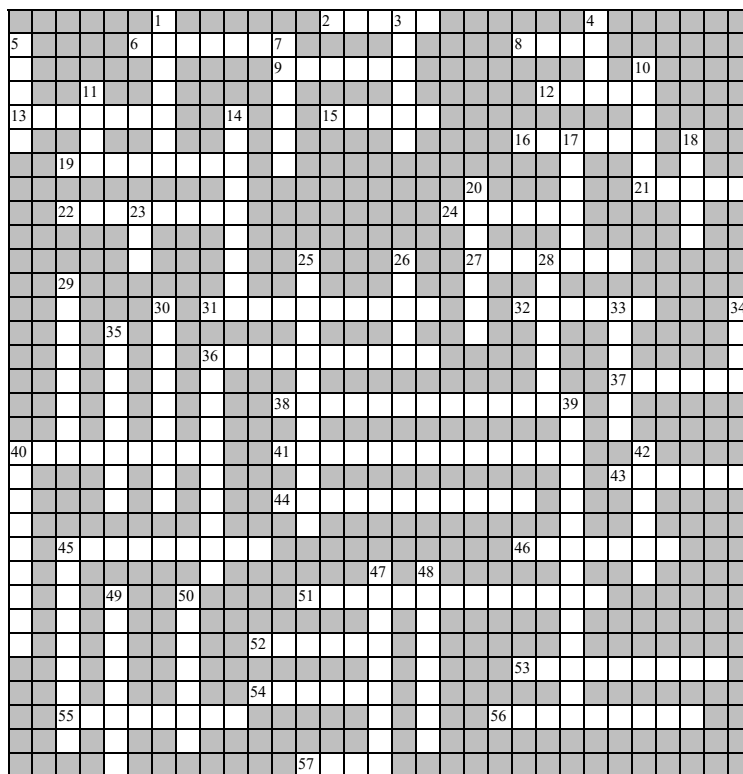


**Mr. Simon Drew**, President – Land Drilling, KCA Deutag visited Action Group Holdings, prior to KOC contract award of 2 x 3000 hp deep drilling Rigs for Kuwait in Joint Venture with Action Group





**M** A K E T I M E O S E N Q T E A E H T X T  
 T N E M I T A R T X E M I T F L A H A K M  
 U A E I N I M D E T M I I N O V F L T I T  
 G M E T T I M E A F T E R T I M E A N E U  
 F O M L H X R M O N Q I T N N R E T A E R  
 I N I L E M I T E E R F G F O O M T G G I  
 F R T U M O M L B M I A O T N M I H N I T  
 L O N F O M I O E S G I E A C M T E I E E  
 E F I L R U O Y F O E M I T E H T S O I L  
 S S K C N J E O O T I E I A U E O A A Q E  
 Y T C A I A U D R T M T N N P E G M N N T  
 M I A E N G T S E I H D G F O M T E I O T  
 O A B T G I N K T G T Q O T N E ' T T N T  
 T W O E M E A F I I U N O B A T N I C T I  
 E E G E T T O N M I N A D J T T E M O M E  
 M M I A G D D E E G H T T J I R V E N I M  
 I I G T N I A T B I R M I I M M A O M N E  
 T T N E M G T M E N M E M M E O H A M T E  
 T Y E T A I E T G T E E E E E M I T K A E  
 T H A I M M P L A Y T I M E E I T I O E D  
 T F N E M I T G N O L A T S U N S E T I E



**WORD SEARCH — Time**

**Crossword — workplace**

- Just in time
- Once upon a time
- At midnight
- Half time
- At sunset
- Time after time
- Tea time
- At the same time
- Go back in time
- Having a good time
- Quiet time
- The time of your life
- Free time
- Extra time
- In the morning
- Time to myself
- Take time to relax
- On time
- Time and time again
- Before time began
- Time waits for no man
- Full time
- Play time
- I haven't got time
- A long time
- Make time
- The end of time
- In good time

- Across**
- 2. the wooden floor framing member
  - 6. to be worn on when work is being done above you
  - 8. The government department that regulates safety
  - 9. A single roof framing member
  - 12. the roof design for a standard pitch roof
  - 13. the project \_\_\_ oversees all of the budgets, scheduling, materials, and man power
  - 15. The tool used to test for plumb
  - 16. trim around doors and windows
  - 19. The cement used in concrete and mortar
  - 21. In a framed wall you have a window \_\_\_ opening
  - 22. The saw most commonly used to make cuts on the job site
  - 24. the exterior trim that covers the end cuts of the roof framing
  - 27. Place the insulation \_ around the window and door jambs
  - 31. the construction plans or drawings
  - 32. the board system used to layout building lines and corners
  - 36. Nail guns are operated through \_\_\_ air
  - 37. Support above a window or door opening
  - 38. to be worn anytime there is a potential of items flying through the air
  - 40. The clips used to help tie down the roof to the walls
  - 41. used to layout rafters and stair stringers
  - 43. the exterior trim that covers the roof overhang and provides air flow into the attic
  - 44. Bad air escaping
  - 45. the term used for the stones in concrete mix
  - 46. A machine that shaves off edges to make them straight and even
  - 51. A style or type of roof shingle
  - 52. What you should present when you apply for a job
  - 53. a stick or board used to layout and use as a siding template
  - 54. The machine shaves off a wood surface to make it smooth
  - 55. an agreement between the client and contractor
  - 56. Air infiltration barrier
  - 57. carries the support member over a window or door

- Down**
- 1. typical design type of a barn roof
  - 3. the tool used to initially level the placed concrete
  - 4. The part of the door frame that the hinges are attached to
  - 5. the term for the consistency of wet concrete
  - 7. Used to place mortar on blocks
  - 10. deck board that is fastened to the side of house
  - 11. a table saw cutting blade for making channels
  - 14. holds the vinyl siding where it meets the bottom of windows and roof overhang
  - 17. 3,4,5 triangle means the building is
  - 18. A manufactured roof system component
  - 20. Roof design type inside slopes but less pitch than the outside
  - 23. The acronym used to identify concrete blocks
  - 25. the main purpose of the paper on fiberglass insulation
  - 26. A saw used to make angle cuts
  - 28. Also known as joint compound
  - 29. Responsible for designing the structural components of a building
  - 30. Trim along the bottom of an interior wall
  - 33. the number stamped on rebar is determined by the diameter in \_\_\_ of an inch
  - 34. The maximum allowed inches between railing balusters
  - 35. Solid blocking or
  - 36. the metal piece that is applied to the outside corners when sheet rocking walls
  - 39. the construction documents that describe the materials and methods
  - 40. the reaction that is caused when water is added to concrete mix
  - 42. a tool used to cut fancy edges on wood
  - 45. responsible for design the useability, looks, and code compliance of a building project
  - 47. the material fastened to the inside of stud walls to give it the surface
  - 48. The board that makes the steps
  - 49. vinyl exterior piece that goes around windows & doors
  - 50. the lead carpenter on residential construction sites



## New Appointments

On behalf of the Group we welcome you, hope you will have an excellent time working with us. Welcome aboard...!



Mr. Harish Chopra has joined Action Group Holdings on 1<sup>st</sup> February 2018 as Investment Consultant. He has completed MBA in Finance from Fordham University in New York, U.S.A., in addition, he is a CFA Charter holder. He has 17 years experience in investments

Before joining AGH he has worked in KAMCO Investment Company in Kuwait for a period of more than 10 years. In his last role at KAMCO he was Senior Vice President and head of the Product Development department that was responsible for the structuring and launching of new investment products. Previously, he was primarily involved in formulating the asset allocation strategy and in the ongoing restructuring and monitoring of KAMCO's assets portfolio consisting of equities, fixed income and managed funds with more than US\$500 million under management.

Prior to joining KAMCO, worked for major institutions like AXA Financial Inc. in New York, where he managed client assets, invested in a mix of equities, bonds and other fixed income products, primarily in the United States. And has served as a member of the Board and Investment Committee for Fixed Income and Equity Funds.



**Mayson Shikh Al Daiaa**, joined AREC on 15<sup>th</sup> March 2018 as Junior Operations coordinator in the Operations and Maintenance Department. She has graduated from "Arab Open University", Kuwait

She has 6 years experience as Secretary, as an information and reference point for the Operations Department, provides clerical and administrative support to the entire team, involved with the coordination and implementation of office procedures and takes responsibility for specific tasks. Her work involves both oral and communication, capable to work under pressure handle and prioritize multi tasks.

Before joining AREC she has worked with Imperial Group and Royal network in Kuwait.





# CHEERS TO A CHAMPION



I was at the office last Christmas eve (24<sup>th</sup> December 2017) when I was alarmed by a mild ache in my left shoulder blade.

I got worried, and colleagues were panicked before hurrying me to Sabah Chest Hospital.

Being told I needed a heart surgery stopped me in my tracks. One of the coronary arteries was blocked above 90%, the waiting time for surgery was up.

As an active person, I never gave heart disease much of a thought. I ate right, wasn't overweight, played football twice a week and exercised regularly. I maintained a regular blood pressure as well.

Infact, I had a random blood profile done couple of weeks before the incident that showed I had no problems in my sugar levels, uric acid, cholesterol, etc., everything was within normal range.

"This wasn't supposed to happen to me," I have been telling myself even now.

## LIFE IS A CHALLENGE

Life can be so unpredictable. Of course, life in this world, with all its joys and difficulties, pleasures and pains, remains a mystery, forever.

We know nobody is immune to sickness or disease or the even the worst that can happen to us which may sound unpleasant to think about – death.

Logically though, death is a door through which everyone of us must pass: there are no exceptions.

In our old age -- lying in bed, with our family gathered around, having

told everyone we needed to tell-- our words of affection, free of pain, free of guilt, at peace with God and with our brothers -- is our dream.

Hopefully, when our last day comes, we shall pass away with this kind of grace and dignity.

But that's not the way it seems to happen in our time. Anything can happen to anyone, anytime.

Fortunately, much is discovered in the field of medicine today; technology has actually been able to revive the dead. That's another story though.

## ...EVERY HEART HOLDS A STORY

In the gentleness of life, I found the whole experience like a dream.

Positively though, the surgeon who performed my surgery later said, "You should have a similar life expectancy to the rest of the general people who never faced this problem."

That was a huge relief to hear.

All through my trauma and healing, I will never forget the attention poured out by colleagues and management at Action Group, and a personal concern and love shown by **H.E. Sheikh Mubarak A. M. Al Sabah**

In a memorable 'Get Well Soon' card signed by everyone from office, **Eng. Rawaf I. Bourisli**, our respected General Manager, wished me quick recovery to be back in 'Action'.

## BEYOND WORDS...

I was back to work in exactly 2 months from the time of

hospitalization, and I owe much of my speedy return to the support given by dear ones.

**Action Group will ever remain more than a family to me - a source of my happiness and cheer.**

During the darkest phase of my life, the Group gave me great comfort. Gave me a feeling I never felt before perhaps even in my own home. Made me feel like I *belong*. Above all, made me feel 'life' matters.

Action Group will ever be the one who truly gave me encouragement worth a re-birth, reminded me of magical moments in life that took all my pain and worries away.

*Long Live*

*Action Group Holdings*

*'A Champion Beyond Words.'*



Anil Kumar - 10 April



Clevin D'Souza - 17 April



Faisal Hani Esbaitah - 26 April



Jihad Abudawood - 28 April



Saleh El Khateeb - 29 April



Avinash Bindal - 2 May



Candida - 3 May



Jasser al Jasser - 5 May



Saad Al Sahali - 6 May



Randa Bouseleiman - 9 May



Mirza Khamar - 15 May



Remedious D'Souza - 18 May



Shadi Ahmad - 22 May



Naima Mroue - 23 May



Anil Jose - 28 May



Ancy Thomas - 30 May



Ramakrishnan - 30 May



Deepa Demes - 5 June



Romeo Rellata - 8 June



Mohammed Mazhar - 15 June



Vikas Arora - 20 June



Faleh Rashidi - 25 June



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